



**North & West Melbourne Association Inc.
PO Box 102, North Melbourne, Vic 3051**

Annual General Meeting Held online via Zoom

Meeting Chairperson: Kevin Chamberlin

MINUTES

Annual General Meeting, Tuesday 18 August 2020, 7.35pm Held online via Zoom

1. Welcome by the Chair

The Chair, Kevin Chamberlin, opened the Annual General Meeting for the year 1 January 2019 to 31 December 2019 at 7.35pm. He welcomed everyone and explained that the Association was fulfilling its obligations to Consumer Affairs Victoria, which had granted a time extension for the holding of the AGM under current COVID-19 restrictions. The meeting had a time limit on Zoom of 30 minutes, so we should aim to finish by 8.05pm. Kevin therefore directed attendees to the North and West Melbourne Association Annual Report 2019, which had been written and circulated in advance to members and friends.

2. Attendance: present, apologies and proxies

Present: Michael Beaconsfield, Kevin Chamberlin, Emmy Chung, Sebastian Clark, Bill Cook, Jenny Cook, Ray Cowling, Stephen Farrugia, Carolyn Fyfe, Peter Gerrand, Valerie Gerrand, Janet Graham, Michael Horscroft, Dan McDonnell, Kay Oke, Rob Oke, Jane Poynter, Duncan Rouch, Jacqueline Stevenson, Carolyn Thompson and John Widmer

Apologies: Wendy Cook, Jan Lacey and Geraldine Suter. No proxy forms were received.

Motion: That the apologies be noted and accepted.

Moved: Bill Cook **Seconded:** Jacqueline Stevenson **Carried**

3. Confirmation of minutes of previous Annual General Meeting

The minutes of the Annual General Meeting held on 16 April 2019, having been circulated electronically and taken as read, were accepted. There was no discussion arising from the contents.

Motion: That the minutes of the Annual General Meeting held on Tuesday 16 April 2019 be confirmed as a true record of the meeting.

Moved: *Jane Poynter* **Seconded:** *Peter Gerrard* **Carried**

4. Adoption of Treasurer's Report for 2019

The Treasurer's Report was contained in the NWMA Annual Report 2019. Jacqueline Stevenson explained the Committee's proposal that membership fees be waived for the 2020 financial year due to the COVID-19 pandemic and subsequent lockdowns. Those members who had already paid in 2020 would be deemed to be paid-up until the end of 2021. A vote was taken to accept this suggestion.

Motion: That the Treasurer's Report and Financial Statement for 2019 be adopted and that membership fees for 2020 be waived.

Moved: Jacqueline Stevenson **Seconded:** Jane Poynter **Carried**

5. Adoption of Annual Report for 2019

The Chair thanked everyone who had contributed to the Annual Report. Janet Graham and Jacqueline commended Jane Poynter on the beautiful presentation of the report, enhanced by John Widmer's cover photo of a cormorant on Moonee Ponds Creek.

Motion: That the Annual Report for 2019 be adopted.

Moved: Dan McDonnell

Seconded: Sebastian Clark

Carried

Kevin said he would like to thank everybody in this testing year (2020), adding that the NWMA continued to run very well. He commended Jane, who was not seeking re-election as Secretary, for lending a degree of stability to the Association. He thanked all Committee members, including Janet for relentlessly taking the minutes, Michael Horscroft for keeping the books for countless years, and Jacque, who had taken over as Treasurer and was also managing the membership register.

Members who represented the NWMA in various organisations were also warmly thanked. These were: Jan Lacey, who was now the chair of the Melbourne North Police Community Consultative Committee; Peter Gerrand, the Association's representative in both the Melbourne Metro Rail Project Community Reference Group and the West Gate Tunnel Project Community Liaison Group; Bill Cook, CoRBA (Coalition of Resident and Business Associations) Melbourne; and John Widmer, Friends of Moonee Ponds Creek.

Bill congratulated Kevin for holding the Association together for many years. Kevin responded that it was a team effort.

6. Election of Office Bearers and Ordinary Committee Members

Further nominations were called for and none received. Peter Gerrand assumed the role of returning officer and read out the nominations previously submitted. As the number of nominees did not exceed the positions available on the Committee, he declared the following members elected unopposed:

Chair	Kevin Chamberlin
Deputy Chair	Sebastian Clark
Secretary	(not filled)
Treasurer	Jacqueline Stevenson
Assistant Secretary	Janet Graham
Ordinary Committee Members	Bill Cook, Jane Poynter and Geraldine Suter

We were now seeking a candidate for the position of Secretary. Two further Ordinary Members could also be co-opted onto the Committee at any time.

Kevin resumed the role of Chair. He asked everyone to think about taking on the Secretary's role, which was not so onerous now that Jacque had taken responsibility for the members' register. He said we had another 14 days to return our documentation to Consumer Affairs Victoria.

7. General business

The Chair declared the Annual General Meeting officially closed at 7.52pm. The few minutes remaining on the Zoom booking were used to have an informal chat and a brief update on some of the projects that the Association is involved in.